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The role of academic advisors for future career development

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Abstract

The chief academic advisor's job is a complex one with many facets today. From the time students initially enroll throughout their college experience, and frequently far after graduation, advisors must continuously provide helpful outreach and engagement to address student interests, build academic objectives, and discover career possibilities toward success. Although meeting with students is at the top of the list of required responsibilities, advisors also need to balance their time between dealing with different data sets and systems, faculty, and chairs, as well as staying up to date on process and procedure changes. The aim of this article is to gather information about the understanding of academic advisors in major roles while dealing with students in career building.

Keywords: Academic advisors, career development, education, advisee role

Introduction

A unique category of counselor is an academic advisor. Their responsibility is to assist students who are seeking higher education and a direction to achieve their goals. Advisors assist students in making wise choices that advance their goals for the future and position them for success. Whether a student is currently struggling or succeeding in the academic environment, the advice and words of wisdom they provide can be priceless. An academic adviser is there to support all students in maximizing the incredible resources at their disposal and overcoming obstacles along the road. Academic advisors are essential in assisting students with making plans for their future in a different way as they should get success. Advisors assist students in making course choices that will help them finish their degrees and get ready for the workforce. Advisors can also offer advice on graduate programs, employment prospects, and internships ^[1]. Academic counseling aims to promote students' development and growth by helping them make educational plans that are significant and consistent with their long-term goals. It is a continuous process built on cumulatively adding up each encounter between the advisor and advisee. Effective academic advice is the cornerstone of the program at High Point University. Even the strongest academic programs will not yield the expected results if students are not properly coached and instructed ^[2]. The relationship between the student and their academic advisor should be fostered throughout the student's time at the institution because the advisor is a helpful resource for students ^[3]. In this paper, we will talk about the function of academic advisers and how they might assist students in making plans for their future professions.

Advisors' duties and everyday tasks

The advisor's role is active rather than passive, hence the following must be taken into consideration for every student appointed as an advisee. In order to help Student's define and develop realistic educational career plans, timetable planning for each semester and summer school is used, when appropriate. Each student must have a current academic calendar with all of the necessary assignments. To aid students in adjusting to university life and academics, schedule a meeting with the assistant dean during registration. For the first academic year, specialized classes should be scheduled ^[4]. Meet with enrolled students at least once each semester to discuss or modify long-term academic program schedules and to establish arrangements for the upcoming semester.

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Discuss grades and other performance indicators, track the completion of the planned courses, and meet at least once every semester to assess academic and career success. Interpret and describe the policies, guidelines, and requirements of the institution. Any reports of poor work (notices of class supervision for absenteeism, notices of FA and/or failing grades, notices of missing grades from prior semesters) should be followed up with by the advisor. Academic probationary students should be given special priority. Students should be informed and, if necessary, directed to other institutional resources when attendance, attitude, academic performance, or other personal concerns necessitate the help of other specialists ^[5], Academic Services, individual counseling, and the Office of Academic Development are a few examples. Make proactive touch with your advisees and strive to be available to them. Academic advisors should be informed of office hours, and the advisor's office door should be posted with the information. Pre-registration counseling should be provided by advisers over longer hours. Regularly check in with your faculty colleagues to stay informed. Advisors should direct advisees to the Career Development Center when they need more information ^[6].

What future assistance may an academic advisor provide?

You'll be happy you scheduled regular meetings with your academic advisor throughout the course when your studies are over. They'll have guided you through your studies and made sure that the assignments you turned in benefited your long-term professional objectives. What else could they have done for you? They might have helped you to focus on your goals depending on the interests you discovered while you were studying. Consequently, your strategy probably changed as you went along! They might have also given you information about jobs and internships. Sadly, some highly qualified students still graduate without knowing what they should do next. People who routinely seek the advice of an academic counselor are much less likely to hold that opinion ^[5-8].

Qualities of Successful Advisors: The best counselors for students possess the following traits.

- Offering counsel demonstrates good interpersonal and communication skills demonstrate care and consideration for the advisee's
- regular communication with advisees
- hostile behavior toward advisees

Responsibilities of the Advisee: In the advice process, the advisee takes part equally. The decision-making process ultimately rests with you as the advised individual. You must:

- Clearly state your own values, abilities, interests, and personal as well as academic goals.
- Contact your adviser whenever required or when you need assistance, and schedule frequent sessions with them each semester.
- Bring the right resources or tools to counselling sessions and be prepared. You must remain aware of your own educational objectives and other details.
- Arrive for your registration and advising visits prepared with an agenda for the next semester.

- Recognize and abide by the institution's policies and guidelines.
- Use Student Plan for purposes such as enrollment, data updating, and academic modifications.
- Fill out a Change of Educational Program form at the Office of Educational Services - Welcome Desk to request the reassignment of a new adviser when changing majors, adding a second major, or adding a minor.

Conclusion

In conclusion, academic advisors are crucial to the advancement of future careers. Advisors assist students in creating a rewarding academic plan that also positions them for future employment. Students wouldn't know how to make the most of their time in college to position themselves for success after graduation without academic counsellors.

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